# **BROMPTON-ON-SWALE PARISH COUNCIL**

Clerk: Shireen M Rudge, 58 Brompton Park, Brompton on Swale, Richmond DL10 7JP
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# Minutes of the Parish Council Meeting Thursday 17 October 2019

Present:

Cllrs D Sharp, A Guest, H Frankland, C Birch and B Woodley

District Cllr Ian Threlfall County Cllr Carl Les

The Clerk

1. Apologies for absence: District Cllrs Paul Spencer and Leslie Rowe, Cllr David Dempsey

The Chairman said he had received Cllr Rutter's resignation on 12 October. This would take immediate effect. RDC have been informed and the Notice of Vacancy has been advertised.

Open Forum

No members of the public were present

3. Minutes of the Last Meeting

The minutes of the meeting held on 17 September 2019 were approved

Proposed:

Cllr Guest

Seconded:

Cllr Frankland

- 4. Matters Arising
- **4.1** Rules for Memorial Benches (Minutes 12 Sept, item 4.2) Cllr Rutter had sent the updated Memorial Bench Policy. Further amendments were agreed. The Clerk will update the policy for adoption at the meeting on 12 December.

Action - The Clerk

**4.2 Burial Ground Rules (Minutes 12 Sept, item 4.3)** Cllr Frankland had resolved the issue previously raised. She will send the final copy to the Clerk for adoption at the next meeting.

Action - Cllr Frankland

4.3 Red Telephone Box/British Cycling Bid (Minutes 12 Sept, item 4.5) The Chairman has received a quote of £2500 approx. for the restoration of the box. The equipment for inside is expected to cost around £1000. A grant from British Cycling 50% is available. A further £1500/£2000 will be sought via other grants, such as the NYCC Locality Budget.

Action - The Chairman

- 4.4 Basketball Hoop, Augustus Gardens (Minutes 12 Sept, Item 4.6) The basketball hoop backboard has 3 holes in it. The whole unit will need to be replaced. The estimated cost is £200/£300 plus installation. Funding will be required to support the replacement of the hoop and backboard.
- **4.5 Riverside Footpath (Minutes 12 Sept, item 4.7)** No further update. Cllr Guest gave a brief description of the issues to ask the tenant to remove the current barriers and install kissing gates at each end of the field. It is understood the barbed wire fencing has been taken down. Cllr Woodley said he would look at the area of concern.

Action - Cllr Woodley

**4.6** Cemetery Gates (Minutes 12 Sept, item 4.8) No further update. Cllr Guest will obtain quotes for the work as previously mentioned.

Action - Cllr Guest

4.7 Memorial Bench Request (Minutes 12 Sept, Item 6.2) At the previous meeting Councillors agreed a family could site a memorial bench in the cemetery. The family have asked if they could purchase a 'maintenance free' bench for the site. This would be a traditional style seat but is made from recycled plastic. Councillors agreed in principle. The Clerk will ask for all details of the final design/description to be sent before the bench is purchased.

Action - The Clerk

#### 5. Reports

### **5.1** Report from NYCC – Cllr Les

NYCC have set a target of Zero carbon by 2030. The Executive Cabinet, Management Board and Scrutiny Chairs will look at the work they do in their areas. They will look at ideas to help decide how this can be achieved. Solar projects will be investigated along with tree planting options. Cllr Les said this is a significant challenge for NYCC but they are determined to try to get to that position in 2030.

Cllr Les said there was a problem in rural areas of sustainability. It has been identified that there needs to be some fresh thinking about rural areas. A Rural Commission will be set up which will consist of 8 people from all over the north of England who have expertise in certain areas. They will work together and gather evidence which is expected to produce ideas in around 8 months.

# 5.2 Report from RDC – Cllr Ian Threlfall

Cllr Threlfall said 11 Richmond Road will be receiving a letter which informs the residents they must comply with permitted development and that the work should be in keeping with the surrounding area.

There is no progress on the issue of the lighting outside NYT. Cllr Threlfall and the Lighting Officer will visit NYT to discuss the issue.

Cllr Threlfall informed Councillors an invoice will be received for replacement of the Dog Waste Bin. RDC's policy states that although District will continue to empty the bin the Parish are responsible for replacement. The Clerk said the old bin and post have not been removed from site.

Cllr Threlfall said budgets for 2020/2021 are being prepared. A 2% increase is anticipated. The green bin will increase to £25.00. It is hoped there will be no increase to the Lifeline Service provided to vulnerable residents. A budget consultation has been set up by District Council, Cllr Threlfall encouraged Councillors to take part them selves and encourage others to do so.

Cllr Guest mentioned parking on the grass verge behind the bus shelter on River Lane and on the corner of Curtis Drive. These areas are owned by NYCC. He asked if the Parish Council could put these signs on the verges. Cllr Threlfall will look into the matter of No Parking signs for these verges.

Action - Cllr Threlfall

Cllr Guest asked if there was any progress on the Motorway Services consultation. The consultation is ongoing and there is time for the Parish to respond. The Chairman said he was concerned about the increase in traffic. Especially at the junction of the A 6136 with Fort Bridge Junction (A6055). Potentially the busiest times of the day at the services are breakfast and teatimes. These are also the busiest times of the day at the Fort Bridge junction. This increase of traffic could then produce tailbacks which is extremely dangerous and worrying. Cllr Threlfall said an event will be put on to allow for neighbouring Parish Councillors to talk to the developers.

Cllr Les has made representation to the Highways Development Team. He said the Stage 4 Audit of the Highways after the A1 upgrade will take place in Spring 2020.

# 5.3 Report from Police

A police Crime Report for July, August and September was received. This was circulated to the Councillors prior to the meeting.

# 5.4 Report from Village Society

The Clerk said there had been no new committee members. Financially 2019/2020 is expected to break even. There there are issues with heating/radiators

## 6. Current Issues

6.1 VAS Signs – The Clerk met with NYCC regarding possible sites for the VAS sign. The information had been sent to Councillors prior to the meeting. The Parish Council would need someone to put up/take down the sign. Discussions concerning sites, protocol, type of sign and sharing with other Councils took place. Councillor Guest said he believed that congestion (such as parking of vehicles along the highways) has a great effect on the reduction of vehicles speeding throughout the village. Cllr Birch agreed with Cllr Guest in that statistics were not available to 'back up' speeding claims. Previous speed surveys have not shown a speeding issue on Bridge Road/Station Road/Richmond

Road. Exact costs are currently unknown. It is estimated to cost in the region of £4000.00 which would be divided by the electorate of four Parish Councils.

Councillors said they would like to continue discussions about the VAS signs. However, they would like to action 3 speed surveys in the areas discussed to find out if, where and how much of an issue speeding is throughout the village. The Clerk had been informed by NYCC that speed surveys cost £120 each. Councillors agreed to 3 speed surveys at a total of £360 to provide evidence of speeding.

Proposed: Cllr Frankland Seconded: Cllr Birch

Action - The Clerk

6.2 The Redmond Review – Cllr Guest summarised the review. He was confident all points/conditions were met by the Council and said he would not recommend any change to reporting of local authorities. All Councillors present agreed.

Cllr Woodley has agreed to provide a comparison between the updated Financial Regulations sent by the YLCA and those the Council agreed/adopted.

Action - The Clerk & Councillor Woodley

6.3 Contract of Employment, Job Description Clerk and RFO – The Chairman said the Clerk has no contract in place. He said it is necessary for good governance and employment law to formalise. He proposed a contract be prepared. The YLCA have a draft contract available for use by member Councils. Cllr Frankland said she would investigate contracts and job descriptions.

Action - Cllr Frankland

**6.4 Disabled access** – The Chairman mentioned footpath access for disabled residents at Augustus Gardens he asked Cllr Threlfall if he could arrange for Parking Enforcement to attend the area.

Action - Cllr Threlfall

He also mentioned overgrown shrubbery along Station Road close to the junction with Brompton Park. The Clerk will report to Area 1.

Action - The Clerk

Village Society – Boundary fencing and hard and soft landscaping – An email was received from the Brompton-on-Swale Village Society concerning grass cutting and maintenance of boundaries (wooden fences and hedges). The Village Society feel the Parish should take responsibility for all grass cutting and boundary hedges/fences – not just the central sports field. The land is owned by RDC, leased to the Parish Council and sub-let to the Village Society. The Village Society is responsible for the maintenance and upkeep of the building. The Chairman said it would be necessary to clarify which boundaries the Parish Council were responsible for before costs were ascertained for additional maintenance work.

Action - The Clerk

7. Parish Finances

7.1 To receive and note the payments previously authorised and receipts (circulated prior to the meeting).

The second half of the precept has been received. No further questions were raised

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

7.2 To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).

The Clerk mentioned the possibility of going over £25000 expenditure for 19/20. This would trigger an external audit.

The Chairman is concerned the Parish has more to pay for than previous years, including ongoing maintenance of the village.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

7.3 The following payments were approved.

There were no new accounts for payment.

8. Correspondence

**8.1** A letter from Citizens Advice Bureau was received. Councillors agreed to make a donation of £50.00.

Proposed:

Cllr Guest

Seconded:

Cllr Frankland

An email was received from RDC regarding the Consultation on the future of services at the Friarage Hospital in Northallerton. Consensus is that the hospital should be open 24/7 and offer the highest level of care. The distance travelled is already substantial for the resident in our Parish. Further concerns were raised for residents further up in the Dales. The Clerk will respond to RDC with the above-mentioned detail.

Action - The Clerk

8.3 An email from a resident was received who is concerned about the safety of the trees along the riverside, which are to the rear of his property. Cllr Guest will visit the area to assess the situation.

Action - Cllr Guest

- 8.4 An email was received from a resident who was concerned about the implications to the Parish Council of Ash Tree Dieback. The Clerk had responded to say that the trees throughout the village were the responsibility of NYCC and RDC.
- 8.5 An email was received from NYCC informing how the council set out its priorities and actions for the next 4 years. There is an online consultation called Your Services, Your Say online. Councillors will complete this individually and pass the details on to those who are be interested.
- 9. To consider and decide upon the following Planning Applications
- 9.1 19/00556/FULL The White House, BOS, DL10 7HL Concerns because access is via a narrow lane which is also a bridleway and regularly used by horse-riders, cyclists and pedestrians. Reduction of amenity value of the area. The lane is situated next to the local Primary School. There are safety concerns about access and egress onto the public highway, since vehicles would have to cross the public footpath to reach the highway. The entrance is hidden and does not provide good views of pedestrians on either side.

The Council notes the presence of bats in the current outbuildings and are concerned about any environmental impact the demolition of the barn and the subsequent building of the new properties would have on their habitat.

The area is not within the local plan as a site for building additional properties and does not want to set a president of in-filling in the village - **OBJECTION** 

Action - The Clerk

- 10. To receive the following Planning Decision/Information
- 10.1 19/00449/FULL 22 Wellington Way Second Amendment NO OBJECTIONS
- **10.2 18/00866/FULL** 1 Brompton Park UPDATE, **NFA**
- 11. Minor matters
- 11.1 Cllr Woodley has asked for the dates of the next Parish Council meetings to be added to the Parish Newsletters. The Clerk will add this starting with the next Newsletter.

Action – The Clerk

11.2 The riverside gate, close to St Pauls Church, has gone rotten. Cllr Guest will obtain a quote from a local tradesman.

Action - Cllr Guest

11.3 Cllr Guest mentioned debris left after a farmer had cut his hedge. The debris, which blocked the footpath, was made up of brambles is dangerous to dogs and children. The Clerk will write to the farmer to ask for the debris to be cleared and to keep the footpath clear of debris in the future

Action - The Clerk

- 11.4 The Chairman is unable to attend the Remembrance Service in the village. Cllr Woodley will represent the Parish Council at the service.
- 13. Date of next meeting, Thursday 12 December 2019 at 7.00pm

Signed: July
Date: 9th Jan 2.